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**Ventura County Transportation Commission:** Keith Millhouse, Moorpark

11.14.06

## MEETING OF THE

# ADMINISTRATION COMMITTEE

**Thursday, March 1, 2007**

**9:00 a.m. – 10:00 a.m.**

## SCAG Offices

**818 West 7<sup>th</sup> Street, 12<sup>th</sup> Floor**

**Conference Room San Bernardino**

**Los Angeles, CA 90017**

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If members of the public wish to review the attachments or have any questions on any of the agenda items, please contact Carmen Summers at 213.236.1984 or [summers@scag.ca.gov](mailto:summers@scag.ca.gov)

Agendas and Minutes for the Administration Committee are also available at:

[www.scag.ca.gov/committees/ac.htm](http://www.scag.ca.gov/committees/ac.htm)

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# ADMINISTRATION COMMITTEE

## AGENDA

PAGE #

TIME

*"Any item listed on the agenda (action or information) may be acted upon at the discretion of the Committee."*

1.0 **CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Hon. Toni Young,  
Chair

2.0 **PUBLIC COMMENT PERIOD**

Members of the public desiring to speak on an agenda item or items not on the agenda, but within the purview of the Committee, must fill out and present a speaker's card to the Assistant prior to speaking. A speaker's card must be turned in before the meeting is called to order. Comments will be limited to three minutes. The chair may limit the total time for all comments to twenty (20) minutes.

3.0 **REVIEW and PRIORITIZE AGENDA ITEMS**

4.0 **CONSENT CALENDAR**

4.1 **Approval Items**

- |       |  |    |
|-------|--|----|
| 4.1.1 | <u>Minutes of February 1, 2007 Meeting Attachment</u>  | 1  |
| 4.1.2 | <u>Resolution No. 07-485-1 for Facsimile Signature Processing Attachment</u>                     | 5  |
| 4.1.3 | <u>Authorization of \$2,500.00 from the General Fund for the 2007 Aviation Summit Attachment</u> | 8  |
| 4.1.4 | <u>Amendment to I-710 (South)EIR/EIS MOU Attachment</u>  | 9  |
| 4.1.5 | <u>Disadvantaged Business Enterprise (DBE) Race-Neutral Implementation Agreement Attachment</u>  | 14 |

# ADMINISTRATION COMMITTEE

## AGENDA

			PAGE #	TIME
	<b><u>CONSENT CALENDAR-Cont'd</u></b>			
4.2	<b><u>Receive &amp; File</u></b>			
4.2.1	<u>Purchase Orders and MOUs</u> <u>between \$5,000 - \$250,000</u> <b>Attachment</b>		27	
4.2.2	<u>FY06 Single Audit Report</u> <b>Attachment</b>		28	
5.0	<b><u>ACTION ITEMS</u></b>			
5.1	<u>FY 2007/2008 Comprehensive</u> <u>Budget Attachment;</u> <b>Supplemental Attachment Mailed</b> <b>Separately</b>	Wayne Moore, CFO	29	20 minutes
	<b>Recommended Action:</b> Approve the Fiscal Year 2007-2008 Comprehensive Budget.			
5.2	<u>RHNA Budget Report Update</u> <b>Attachment</b>	Wayne Moore, CFO	30	10 minutes
	<b>Recommended Action:</b> Approve the use of an Additional \$100,000 in General Funds for the RHNA Project.			
5.3	<u>Authorization to Apply for</u> <u>Federal Highway Administration</u> <u>Grants Administered by CALTRANS</u> <b>Attachment</b>	Wayne Moore, CFO	31	5 minutes
	<b>Recommended Action:</b> Authorization to Apply for FHWA Grants Administered by Caltrans.			

# ADMINISTRATION COMMITTEE

## AGENDA

		PAGE #	TIME
<b><u>ACTION ITEMS- Cont'd</u></b>			
5.4	<b><u>Personnel Committee</u></b>		
5.4.1	<b><u>Results of Classification Study Attachment</u></b>  <b>Recommended Action:</b> Approve Classification Levels and Salary Ranges for Finance and Modeling Series.	<b>Rhonda Lawrence, SCAG Staff</b>	<b>33 15 minutes</b>
6.0	<b><u>SUBCOMMITTEE FOR MEETING DAY SCHEDULE</u></b>	<b>Hon. Toni Young, Chair</b>	
7.0	<b><u>INFORMATION ITEMS</u></b>		
7.1	<b><u>CFO Monthly Financial Report for January 2007 Attachment</u></b>	<b>Wayne Moore, CFO</b>	<b>36</b>
8.0	<b><u>AUDIT COMMITTEE REPORT</u></b>	<b>Hon. Paul Nowatka, Chair</b>	
9.0	<b><u>STAFF REPORT</u></b>		
10.0	<b><u>FUTURE AGENDA ITEMS</u></b> Any Committee member or staff desiring to place items on a future agenda may make such a request.		
11.0	<b><u>ANNOUNCEMENTS</u></b>		
12.0	<b><u>ADJOURNMENT</u></b> The next meeting of the Administration Committee will be held on Thursday, April 5, 2007 at the SCAG Offices in downtown Los Angeles.		